

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Leaks of Intelligence Information to the  
Public Information Media

1. This memorandum submits a recommendation for your approval: This recommendation is contained in paragraph 9.

2. In a memorandum dated 20 August 1971, Mr. Walter Pforzheimer, Curator, Historical Intelligence Collection recommended that a centralized data base for leaks of intelligence information to the public information media be established in the Office of Security. He made this recommendation because, in his view, the Agency is poorly prepared to make a crash study of intelligence leaks against a tight deadline.

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4. The Office of Security is prepared to establish and maintain a centralized data base, covering leaks of intelligence information to the public information media, in the following manner:

- a. Each Deputy Director or Head of Independent Office or his designee will forward to the Office of Security, at least the following information:
  - (1) A copy of both the offending press article and the compromised document. In cases where the compromised item is contained in a bound volume like the CIB, a copy of the item and the identity of the volume where it is located will suffice.
  - (2) An appropriate title (subject matter) for the leak.
  - (3) An indication of the gravity of the leak, i. e., serious, moderate or slight.
  - (4) If known, the distribution of the compromised item.
  - (5) Where appropriate, a follow-up report containing a damage assessment.

~~(6) Where appropriate, a copy of the investigation concerning the leak.~~

~~(7) Any other information which might aid in identifying the individual who made the unauthorized disclosure.~~

5. Upon receipt of the above data the Office of Security will establish an individual file and an ADP punch card for each leak.

These cards will contain the following information:

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a. Subject matter or title of the leak, i. e.,

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or a combination of those, where appropriate.

b. The date and name of the publication containing the offensive press item.

c. The name of the author.

d. The gravity of the leak.

e. Identity of the compromised document (CIB, INTSUM, NIE ect.)

f. Distribution of the compromised document.

6. With these punch cards we will be able to obtain quickly, through the use of automatic data processing equipment, an

analysis of all leaks; by time frame, by author, by subject matter, gravity and the identity of the compromised report and its distribution. With this information we would be in a position to answer, for example, many of the questions requested in the White House memorandum of 11 August 1971 entitled: "Leak Data Assessment".

7. We would anticipate at a later date, after accumulating many leak files and punch cards, arranging for a special computer program so that the information on the cards could be fed into the computer. We do not feel in this initial stage that an expensive computer program operation should be established since our punch cards would give us sufficient capability to analyze leaks of intelligence information to the public information media.

8. Those leaks which occur in the compartmented area should be maintained in the compartmented system while being transmitted to the Office of Security. We will, of course, establish necessary controls to process and store such data.

9. It is recommended you approve the proposal set forth herein.